

Sully Sailing Club

Regular and Routine Activities (to be done at Work Parties or when necessary)

Version	Date	Notes
2.0	05/01/25	Danny Powell compiled from Committee contributions
3.0	23/08/26	Steve Marshall updated following a review of the RAs

1. **Cut and maintain grass** (see risk assessments for precautions)
 - Cut the grass and move the boats when possible.
 - Strim where the mowers cannot reach.
 - Move trailers to cut grass underneath.
 - Trailers should be returned in the same order to maximize space.
 - Not required every month, depending on the rate of grass growth.
2. **Buoy ropes check** (at least annually)
 - Inspect, review for suitability and length, and replace as necessary.
3. **Clean the changing rooms fully**
 - Hoover and mop floors.
4. **Clean mud from the entrance gate**
 - Mud gathers at the gate, can be very slippery.
5. **Squeegee and sprinkle sand on garage floor to remove slipping hazard**
 - To prevent it becoming a slippery surface
 - Remove Rib and Jeanneau
 - Squeegee to remove old sand and standing water
 - Sprinkle new sand
6. **Check pressure of tractor, RIB, and Jaffa tyres**

- Ensure minimum pressure for the tractor tyres is 14psi due to steering issues

7. Check club boats and gear

- Ensure Laser controls are complete and correctly assembled.
- Check tyre pressures

8. Check club buoyancy aids

- Check that the CE Mark and floatation capacity (e.g.50N) is visible and that there is no damage to the body or fastenings.

9. Check manual operation of the roller shutter doors (annually)

- Ensure enough people are familiar with the process.

10. Slipway

- Clear attached seaweed at the beginning of the season and when it has built up enough to pose a risk

11. Hazardous substances

- Check clubhouse for hazardous substances such as cleaning materials and ensure they are stored in the cupboard behind the toilet door
- Check garage for hazardous substances such as oils, solvents etc and ensure they are stored on a shelf out of reach of young children